

Paso 1: Establecer contacto

- El profesor establece contacto con profesores de instituciones dentro del programa que cultive áreas de interés .



- México ↔ Países del programa miembros de la UE
- México ↔ Países del programa no pertenecientes a la UE

Paso 2: Establecer acciones y objetivos

- Establecer **objetivos** y **acciones** del proyecto de investigación.
 - Importante tener en cuenta los “**Criterios de concesión**” presentes en la página **172** de la [Guía del Programa Erasmus +](#).
- La institución dentro del programa, dará de alta la UAM como institución socia participante.



Paso 3: Registro

- Crear inicio de sesión en el **portal del participante Erasmus +**.
 - [Dirección de registro](#).
 - Una vez registrado le llegará un mensaje automático al email facilitado para que cree una contraseña.

europa.eu/cas/login?loginRequestId=ECAS_LR-21561062-sjwNtd7c1PzhNM5rXozzZtVZfMutY8DzUXiXWhvVeNGpNZ9sV71nizX

services Where is ECAS? español (es)

Para continuar inicie sesión

Utilice su dirección de correo electrónico

Siguiente

[Crear cuenta](#)

o

 Facebook

 Twitter

 Google

o utilice el documento de identidad electrónico de su país

 Elija su país

Fácil, rápida y segura: descargue la aplicación móvil EU Login

  

Paso 4: Inicio de sesión

- Inicia remos sesión en el [portal del participante](#).

Education, Audiovisual, Culture, Citizenship and Volunteering
Participant Portal

European Commission > Education & Training > Participant Portal > Home

HOME ORGANISATIONS EXPERTS SUPPORT LOGIN REGISTER

• Legal Entity and Bank Account validations tasks will experience issues in the Portal Grant Management Services on **Monday 17.12.2018 between 20:00 and 23:00 CET.**

• The Identity, Bank Account, Contracts and Payments functionalities in the Experts Area of the F&T Portal will be unavailable on **Monday 17.12.2018 between 20:00 and 23:00 CET.**

We apologize for any inconvenience this may cause.

Welcome to the Education, Audio-visual, Culture, Citizenship and Volunteering Participant Portal

The Participant Portal is your entry point for the electronic administration of EU-funded projects under the programmes:

- Creative Europe
- Erasmus+
- Europe for Citizens
- EU Aid Volunteers
- Intra-Africa Academic Mobility Scheme
- European Solidarity Corps.

If you plan to submit a project proposal under one of these programmes, or wish to participate as an independent expert, you are required to register your organisation or expert details here. For informal groups of young people, one member of the group should register, as a natural person, in the Organisation tab, on behalf of the group. In the Organisation tab you will be able to search for registered organisations.

Are you a new user?

Do you already have an ECAS account?

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Paso 5: Cumplimentar el proyecto

- Seleccionar el apartado **PROYECTS** y automáticamente en la parte inferior aparecerá el proyecto a cumplimentar.
 - Parte teórica.
 - Presupuesto.

European Commission Participant Portal

European Commission > Education & Training > Participant Portal > My Projects

HOME ORGANISATIONS **PROYECTS** EXPERTS SUPPORT

My projects

This page enables you to access all your projects that have been selected and approved for funding in the fields of Education, Audiovisual, Culture, Citizenship and Volunteering as well as Research and Innovation.

If you are LEAR and want to see the full list of your organisation projects, please go to **My Organisations** and click on the action button **VP**. LEAR can only view the list of projects in which their organisation is involved. If you want to see project details, your organisation main contact for this project or the project Coordinator has to give you access rights.
NB: At the moment, you can only view the list of your selected projects, no other actions are possible for these projects. As soon as the services are available, you will be able to perform other project-related tasks.

Legend

AA	Access Amendment	AN	Access Grant Preparation	MP	Manage Projects	FR	Financial Reporting
PR	Periodic Reporting	RD	Reporting & Deliverables	PC	Project Consortium	VP	View Proposal

Show 10 entries

EXCEL

Search:

ACRONYM	CALL	PROGRAM	PROJECT	PHASE	ACTIONS
No data available in table					

Showing 0 to 0 of 0 entries

← PREVIOUS NEXT →

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Una vez presentado el proyecto...

Evaluación



Información
a los
solicitantes

Una vez aprobado el proyecto...

Firma del
convenio



Comienzo
de la
actividad

